



ST. XAVIER COLLEGE

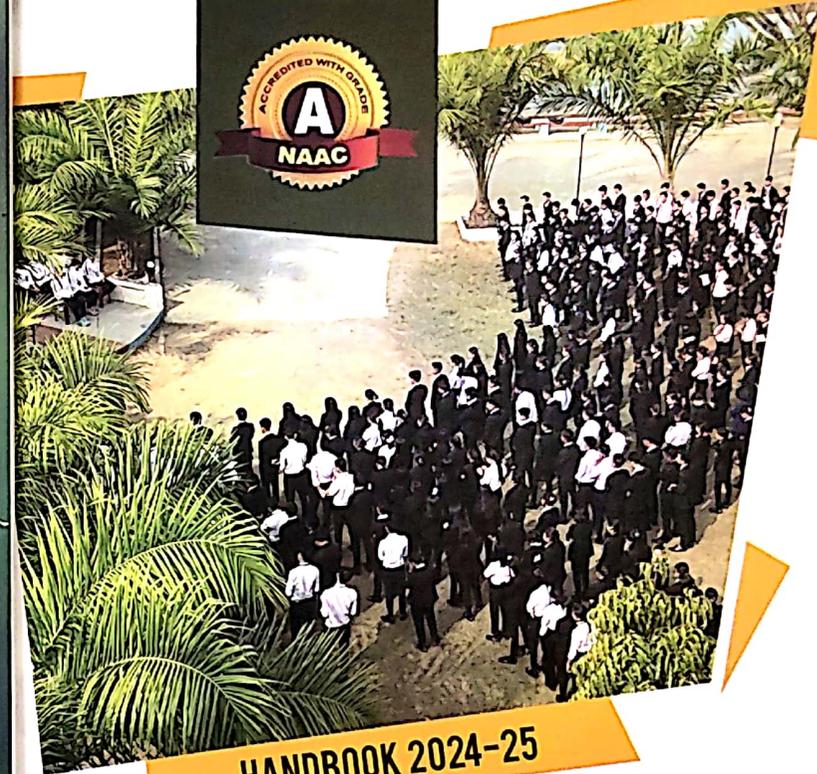
JALUKIE, NAGALAND -797110

To Learn and Serve



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PATHWAYS



HANDBOOK 2024-25



ST. XAVIER COLLEGE

JALUKIE, NAGALAND -797110



SUB-DIVISIONAL COORDINATION COMMITTEES

Admission
Committee

Career &
Placement
Committee

Library
Committee

Student
Grievance
Redressal
Cell

Staff
Grievance
Redressal
Cell

Examination
Committee

Anti-
ragging
Committee

Program
Committee

Sports &
Games
Committee

Anti-Sexual
Harassment
Committee

Media &
Publication
Committee

Cultural
& Literary
Committee

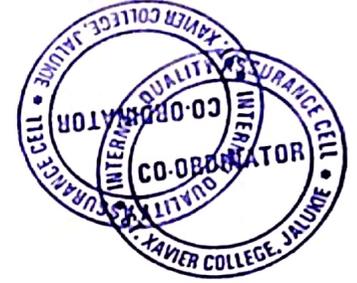
Counseling/
Mentoring

Charity &
Service
Committee

Women
Cell



PATHWAYS



ST. XAVIER COLLEGE

JALUKIE, NAGALAND - 797 110

HANDBOOK

2024-25



Honours	
Current Residence: Colony/Sector	
Ph. No.	
WhatsApp No.	
Email Id	
Date of Birth	
Gender	
Tribe	
Religion	
Father's Name & Phone No.	
Father's Occupation	
Mother's Name & Ph. No.	
Mother's Occupation	
No. of Siblings	
Original Village	
Staying with? (Parents/Uncle/relatives)	
If not with parents, Guardian s name & Ph. No.	
Distance from Home/Residence to College (approx.)	
Usual means of travel to college	
Hr. Sec. (From)	
Year of Admission to College	
Hobbies/special interest	
Professionally trained? (Comp., Music, etc.)	
Profession interest for future	

Name:

Roll No.:

Semester:

SPECIMEN SIGNATURE

The Parents/Guardians who are responsible for counter signing the Report Card, Handbook, Remarks etc. should give their specimen signature in the college handbook. Please fill the Proforma given below.

Name:	Specimen Signature
Relationship to the student parents (Father/Mother)	
Guardian: (Brother, Sister, Uncle, Aunty, Others)	

IMPORTANT PHONE NUMBERS

Principal		
Vice-Principal		
Administrator		
Class Teacher		
Office		



ST XAVIER COLLEGE

St. Xavier College, Jalukie, is established and managed by Diocese of Kohima, Catholic Church, Nagaland, to impart Higher Education inspired by the vision for humanity and led by the life and teaching of Jesus Christ. Catholic Church aims at developing the vast potential latent in the land and the people of the region. Taking into account the educational, social, economic and other important aspects of life, St. Xavier College, Jalukie, seeks to provide relevant and progressive resourceful environment for the students. It keeps high the ideals of humanism and service.

The college was inaugurated by His Excellency Shri. Shyamal Dutta, Governor of Nagaland, on 17th May 2005 and obtained Permanent Affiliation Vide order No. NU-CDC/C-45/2005-2939 dated 30th Nov. 2011. The college is a Co-educational institution and it admits students to Bachelor of Arts (BA) Degree course. The college was accredited by NAAC with GRADE A (CGPA 3.12) on 14th March, 2023.

VISION

Holistic personal formation-academically competent, intellectually alert, morally upright, religiously oriented, socially conscious, culturally distinct and nationally integrated to build a peace-loving generation of just people with dedication and commitment and with a keen sense of responsibility before God and humanity.

MISSION

To create a relevant academic community of innovation, intellectual excellence and social commitment through validated teaching-learning, research, co-curricular and extension processes.

To ensure the academic, social, and spiritual development of students from the tribes and regions into responsible citizens of the society, nation and the world, actualizing the dreams of the founders and pioneers.

CREST & MOTTO

The candle, burning and spending itself, is a symbol of selfless service. The sunrise is a sign of hope. It cheers hearts and invigorates minds of people.



The Cross represents the suffering of Jesus Christ, who overcame them through resurrection. This is to remind every student that anyone who is willing to undergo pain shall achieve success for sure.

The Three Lines in red, white and black represent the cultural heritage of Nagaland especially the Zeliangrong, the major tribe of the region.

The Open Book stands for knowledge in every field, inviting staff and students to explore and unravel the mysteries of nature and achievement of men, and thus to come closer to the Creator and to one another by emulating the example of the heavenly Patron of the College, St. Francis Xavier.

MOTTO "To Learn and Serve"

We all learn from everyone and everything good to equip ourselves to serve others. The prophet's message for us is to rise, grow and excel with the power of the Almighty. College is a place to learn and to serve the People and God in order to be examples of God's glory revealed in persons.

AIMS & OBJECTIVES

- To achieve academic excellence
- To enable students to be skillfull and efficient
- To enable students to be employable
- To enable value-based personality development
- To enable growth of social leadership
- To make Higher Education relevant, practical and useful to life

PRAYER

Our Father in heaven, Hallowed bethy name. Thy kingdom come, Thy will be done, On earth as it is in heaven. Give us this day our daily bread, And forgive us our tresspasses,

As we forgive those who tresspass against us. Lead us not into temptation, But deliver us from evil, Amen.

NATIONALANTHEM

Jana-gana-mana-adhinayaka, jaya he /
Bharata-bhagya-vidhata.

Punjab-Sindh-Gujarat-Maratha /
Dravida-Utkala-Banga

Vindhya-Himachala-Yamuna-Ganga /
Uchchala-Jaladhi-taranga.

Tavashubha name jage, /
Tavashubhaasisa mage, Gahetavajayagatha, /
Jana-gana-mangala-dayakajaya he Bharata-bhagya-vidhata.

Jaya he, jaya he, jaya he, Jaya jayajaya, jaya he!

COLLEGE ANTHEM

From hills and plains to St. Xavier College To thee O Lord,
our loyalty we pledge Thou creator and giver of all things
Oh the Supreme Power, the Alpha and Omega From Thee all
proceeds and to Thee return all things

Chorus : Shine St. Xavier College Shine
We tread the path of truth and honesty
Onwards with courage and charity
As true brothers and sisters
To serve our country and state in loyalty

Our pledge of best efforts in our studies
With best use of our things, time and talents
Grow in knowledge, wisdom and character
Oh the Eternal and expressing Almighty
To thee we give our all to receive al from thee

Refrain: Hard labour to shine
Illustrious citizen and leader
To be a guiding star to all
St. Xavier College, St. Xavier students.

PLEDGE

We, the students of St. Xavier College,/Pledge our loyalty
to God Almighty who created the universe and the earth
with all types of plants and animals and every human being
/ from the beginning of the Time . Oh the Supreme Power,
we acknowledge / that everything proceeds from You and
everything shall return to you / at the end to its designated
time .

We pledge our loyalty /to our country / and acknowledge
its glorious heritage. We pledge our loyalty / to our state
Nagaland / and acknowledge the greatness of its people. We
pledge to serve our country and our state / in whatever way



it is needed. We pledge/ that we shall be the loyal citizens / of our country and state. / We pledge / that we shall be true brothers / and sisters to each other.

We pledge that we shall make the best efforts in our studies to grow in knowledge, wisdom, character and develop our God-given talents and become the illustrious citizens of our country and state.

We pledge to love our parents who make so much sacrifice to send us to this college. We pledge our respect to our teachers who take so much pain to help us in our studies.

We pledge that we shall follow the path of truth, honesty courage and charity.

We pledge that we shall become the leaders of our state and our country by doing our best in our studies, by being examples of best students to our younger brothers and sisters and by making the best use of our things, time and talents.

Oh the eternally evolving and expressing energy. Embodying itself in every being in this universe, we praise and thank you for everything you have given us.

May I be like a diamond hard yet sparkling and may I be like a lotus; tender loving and lovable blessing to all by all

May the almighty God's grace of Patience, perseverance, love, peace and joy be with us all today and all the days to come.

DRESS CODE

Mon - College Formal Uniform

Tue - College T-Shirt

Wed - College Formal Uniform

Thu - Dept. T- Shirt

Fri - Club T-Shirt/ Casuals.

Sat - Casuals

GOVERNING BOARD MEMBERS

1. Dr. Fr. James Thoppil, Bishop of Nagaland Chairman
2. Rev. Fr. Neisalhou Carolus, Vicar General Vice-Chairman
3. Dr. Fr. Francis Cheerangal, Principal Secretary
4. Rev. Fr. Vekhupa George, Administrator Treasurer
5. Rev. Sr. Rency Sebastian, Vice Principal Member
6. Mr. PH Dominic Seiminla, Teacher Representative Member
7. Dr. Fr. Jaison, Parish Priest, Jalukie Member
8. Sr. Mary Sanga Sarka, Superior, MSMHC Convent Member
9. Dr. Fr. George Punnolil, Finance Administrator Member
10. Mr. Kevipele Ilheilung Paul Member
11. Nagaland University, Representative Member
12. Shri. Kiusumong, ADC, Jalukie Member
13. Mr. Philip Ngaubui, Chairman, Parish Council.
14. Mr. Ernest Sephe, President, ZCAN

FACULTY

Principal : Rev. Dr. Francis S Cheerangal
Vice Principal : Rev. Sr. Rency Sebastian, MSMHC
Administrator : Rev. Fr. George Vekhupa

Education

1. Ms. Chonchibeni T Jungi-HoD
2. Rev. Fr. Vimeddo Joseph
3. Sr. Rency Sebastian MSMHC
4. Mr. Adani Siba
5. Mdm. Sentuile

English

1. Ms. Heigunlungle H. Anastasia-HoD
2. Ms. Thejhasinuo
3. Sr. R.K Mary MSMHC
4. Dr. Ramthai



History

1. Mr. Ginkhomang Khongsai -HoD
2. Ms. Puiranglungle
3. Mr. Gaikulung Andrew Panmei
4. Ms. Namgwangheile

Political Science

1. Ms. Kevichiiseii Agnes -HoD
2. Rev. Dr. Fr. Obed
3. Rev. Dr. George Angami
4. Rev. Fr. Chales Phom
5. Mr. PH Dominic Seiminlal Mate

Sociology

1. Mdm. Naomi Magh - HoD
2. Ms. Viketuonuo
3. Ms. Ekonbeni Tsanglao

Environmental Science

1. Rev. Dr. Peter Solo

Counselling

1. Ms. Harsha Maria Philipe

IQAC Coordinator

1. Mr. Gaikulung Andrew Panmei

Librarian

1. Ms. Suiyilie Mbung
2. Rev. Fr. Vekhupa George

IGNOU

1. Rev. Fr. Vekhupa George
2. Mr. Kangzangyilungbe
3. Mr. Keyipeulung
4. Ms. Akham

Information Technology

1. Rev. Fr. Vekhupa
2. Ms. Puiranglungle
3. Mr. Dominic Mate

INTERNAL QUALITY ASSURANCE CELL

Maintaining the momentum of quality consciousness is crucial in St. Xavier College. Internal Quality Assurance Cell (IQAC) is conceived as a mechanism to build and ensure a quality culture at the institutional level. It is an assurance system, with appropriate structure and processes and with enough flexibility to meet the diverse needs of the stakeholders. The IQAC is meant for planning, guiding and monitoring

Quality Assurance (QA) and Quality Enhancement (QE) activities of the colleges.

IQAC COMPOSITION

1. Chairman - Principal
2. Vice Principal Member
3. Administrator- Member
4. HODs-Member
5. Coordinator IQAC
6. Office Representative

DEPARTMENTS

The students are facilitated in their academic performance and personal formation through the different Departments as per the subject of their study. These are organized under the supervision of a teaching staff and coordinated by the student-leaders. Various activities – in and out of campus- are organized. Participation in these programs are requirements of academic fulfillment.

GRIEVANCE REDRESS CELL

Grievances Redressal Cell deals with all types of grievances, complaints and malpractice including those received from Students, Faculty and other Stakeholders.

STUDENT LEADERS

- a) General Coordinator
- b) Asst. Coordinator
- c) Sports Coordinator
- d) Literary & Cultural Coordinator
- e) College Ambassadors

Department-wise Office Bearers

1. Head of the Department
2. Coordinator
3. Secretary
4. Treasurer
5. Semester Representatives
6. Members



FOUR YEAR UNDERGRADUATE PROGRAMME

Education plays an enormously significant role in the building of a nation. There are quite a large number of educational institutions, engaged in imparting education in our country. However, the existing system of teaching and learning seems to have some limitations due to lack of required skill sets that are necessary for excellence in any job. Therefore, the present situation necessitates transformation and/or redesigning of system, not only by introducing innovations but by developing a “learner-centric” approach.

In order to allow academic flexibility to the students to study the subjects/courses of their choice and for their mobility to different institutions, Nagaland University proposes to focus on courses which are interdisciplinary and multidisciplinary in nature and accordingly **CURRICULUM AND CREDIT FRAMEWORK FOR UNDERGRADUATE PROGRAMMES** are being introduced in the undergraduate programme. This will facilitate the students to opt for different inter-disciplinary, intra-disciplinary and skill-based courses depending upon their interests. The undergraduate degree will be of either 3 or 4-year duration, with multiple exit options within this period, with appropriate certifications, e.g., a UG certificate after completing 1 year in a discipline or field including vocational and professional areas, or a UG diploma after 2 years of study, or a Bachelor’s degree after a 3-year programme. The 4-year multidisciplinary Bachelor’s programme, however, shall be the preferred option since it allows the opportunity to experience the full range of holistic and multidisciplinary education in addition to a focus on the chosen majors and minors as per the choices of the student.

The proposed guidelines incorporate the principles of the newly introduced National Education Policy (NEP)-2020

which lays emphasis on imparting holistic and multidisciplinary education to learners. NEP-2020 states that such “education would be aimed at developing all capacities of human beings – intellectual, aesthetic, social, physical, emotional, and moral in an integrated manner” (NEP, 2020), and this is an important consideration of the proposed guidelines for implementation of **CURRICULUM AND CREDIT FRAMEWORK FOR UNDERGRADUATE PROGRAMMES** under Nagaland University. Any related matter not covered under this guideline are automatically governed by UGC guidelines on **CURRICULUM AND CREDIT FRAMEWORK FOR UNDERGRADUATE PROGRAMMES**

COURSE STRUCTURE FOR CURRICULUM AND CREDIT FRAMEWORK FOR UNDERGRADUATE PROGRAMMES

SEMESTER WISE COURSE AND CREDIT DISTRIBUTION OF UNDERGRADUATE PROGRAMME

Semester	Course Categories	Credit
I	2 Major Courses (4+4)	8
	1 Minor Course	4
	1 Multidisciplinary Course	3
	1 Ability Enhancement Course	2
	1 Skill Enhancement Course	3
Total		20
II	2 Major Courses (4+4)	8
	1 Minor Course	4
	1 Multidisciplinary Course	3
	1 Ability Enhancement Course	2
	1 Value-added Course	3
Total		20



Students exiting the programme after securing 40 credits will be awarded UG Certificate in the relevant Discipline /Subject provided they secure 4 credits in work based vocational courses offered during summer term or internship / Apprenticeship

III	2 Major Courses (4+4)	8
	1 Minor Course	4
	1 Multidisciplinary Course	3
	1 Ability Enhancement Course	2
	1 Skill Enhancement Course	3
Total		20
IV	2 Major Courses (4+4)	8
	1 Minor Course	4
	1 Ability Enhancement Course	2
	1 Skill Enhancement Course	3
	1 Value-added Course	3
Total		20

Students exiting the programme after securing 80 credits will be awarded UG Diploma in the relevant Discipline / Subject provided they secure additional 4 credit in skill based vocational courses offered during first year or second year summer term

V	3 Major Courses (4+4+4)	12
	1 Minor Course (4)	4
	1 Internship	2
	1 Value added Course	2
Total		20
VI	4 Major Courses (4+4+4+4)	16
	1 Minor Course (4)	4
Total		20

Students who want to undertake 3-year UG programme will be awarded UG Degree in the relevant Discipline /Subject upon securing 120 credits

VII	3 Major Courses (4+4+4)	12
	1 Research Methodology (4)	4
	1 Minor Course (4)	4
Total		20
VIII	1 Major (4)	4
	1 Minor (4)	4
	Research Project	12
Honours students not undertaking research project will do 3 theory courses for 12 credits in lieu of a research project / Dissertation.		
Total		20

ADMISSION

- Students who passed 10+2 Examination or any other equivalent examination from any recognized University/ Board shall be eligible to seek admission to the First Semester.
- Admission forms and Prospectus can be obtained from the College office.
- The admission forms will be accepted back to the office within a fixed date depending on the declaration of the 10+2 NBSE Results.
- All who aspire for admission shall obtain the application form and submit it to the office on time.
- List of selected students will be available as per the decision of the college.
- Selected students should take the admission within the stipulated time mentioned for it.



10. The students should comply fully with the procedure of the admission with proper documents, fees and other requirements for admission.

11. Documents to be submitted with the Application form for Admission

- a. Cl. 10 Admit Card and Mark sheet - 3 photocopies
- b. Higher Secondary Registration Card - Original
- c. Cl. 12 Admit Card and Mark sheet - 3 photocopies
- d. Recent Passport Size Photo - 3 copies
- e. Migration Certificate (those who come from outside Nagaland)

Original certificates should be brought to the office at the time of admission for verification.

RE-ADMISSION

Readmission of students to B.A Part II, Part III and Part IV should be completed within the date announced by the college at the beginning of the semester. The annual admission-fee should be paid at the time of re-admission.

ABILITY ENHANCEMENT COURSES

English Communication/MIL Communication

SKILL ENHANCEMENT COURSES (SEC)

University made a common pool of courses from the list of Skill Enhancement Courses proposed by the respective BUGS (the list is suggestive in nature). Colleges can select their own courses from this list which will be possible to be taught in their respective colleges depending on the existing departments/manpower.

VALUE BASED COURSES

- ♦ Work Ethics ♦ Soft Skill ♦ NCC ♦ NSS

BA HONOURS

Placement: The students are introduced into various possibilities for Placement at the completion of the courses.

Dress Code: All students should keep up the Dress Code as prescribed on the appointed days. It includes shirt, pants, neck-tie, black shoes, black socks & belt. The students shall wear 'shoes' on all class days in the college. Proper hairdo is to be maintained by all.

Fees: The students are to pay the Annual Admission fee at the time of Admission. The monthly fees are to be paid within the month. Delay in payment will cause fine, penalty or disciplinary measures. No student will be allowed to write the exams (internal & semester end) without the submission of fees and payments.

Internal Tests: Assignments and Projects: These are part of the academic syllabus and are compulsory in nature. The students need to take attention in fulfilling each of these as directed by the college and as required. Absence from or failure in these requirements disqualifies the students to appear the semester-end exams.

Casual/Sick Leaves: Every student has a Leave Card to register their leaves and to be approved by the Principal. It is to be produced with proper information and signature before entering the class on return from leave. Parents/guardians are to follow-up the card for their updates.

Unauthorized Leaves: Students are to be in the college during the entire college hours. Any leave from the college during class hours is to be warranted from the office with personal application and approval from the principal. Failing to do so will be penalized with fine or disciplinary action.



Use of Mobile Phones/digital devices: The college has strict rules on the use of mobile Phones/digital devices. The general rule is that the students are not to use the mobile phones in the college. These are allowed only with specific permission and for a specific purpose under the supervision of the teaching faculty. If a student is found using it unauthorized, disciplinary action will be taken.

Out-of Campus activity: Students are restricted from organizing any activity outside the college under the name/ banner of the college without proper permission and approval. For all activities outside the campus (picnic, tour, etc) the students need to produce written permission from their parent/ guardian to the office.

Substance Abuse: All intoxicating items such as tobacco, alcohol, drugs, etc., are strictly banned in the college campus. Anyone found in possession or under consumption of it will be noted seriously and can be penalized even with dismissal from the college.

CONDUCT OF EXAMINATION, EVALUATION AND DECLARATION OF RESULTS

All semester-end examinations shall be conducted by the University which will be of 3 hours duration. Evaluation of Answer Scripts (both internal Assessment and End Term Exam) of Sem I, II, III & V will be done by the College under the direction of the University while the IV & VI will be evaluated directly by the University.

The performance of a student will be evaluated on a 30:70 basis for Internal and End Term examination requiring a minimum of 45% Marks separately in the Internal Assessment and End Term examinations.

In the Internal Assessment a learner will be assessed for 30 marks in the following categories of activities such as

- | | |
|---------------------------|--------------------------|
| a) Class Tests/Unit Tests | b) Assignments |
| c) Seminars | d) Case studies |
| e) Quizzes | f) Open Book Tests |
| g) Projects | h) Tutorials |
| i) Debates | j) Group discussions and |
| k) Art of Public Speech. | |

The Internal Assessment must be done on a minimum of three activities.

A student is deemed qualified to appear in the End Semester Examination only when s/he secures minimum marks in the Internal Assessment and maintains 80% attendance in the class in every subject. 5% relaxation of Attendance may be considered by the college in cases with medical reasons.

A student may be admitted into the next semester carrying a minimum of two End Term examination backlog only. They will be allowed to repeat the Backlog papers in the next relevant semester End Term examination only and wherever that examination is conducted. No more chance will be given thereafter.

Improvement Examination may be allowed to desirous students by surrendering their previous mark sheet. In case, the student fails to improve the score, previous examination score may be allowed to be kept.

GRADING SYSTEM

In the Credit and Grade Point System, the Assessment of individual Courses in the concerned examination will be on the basis of Marks only, but the Marks shall be converted into Grades wherein the overall performance of the learners can be reflected after considering the Credit Points for any given Course. However, the overall evaluation shall be designated in terms of Grade.



ASSESSMENT & EXAMINATION

1. Each course of 4 credits and above shall be evaluated for 100 marks with 25 marks for internal assessment and 75 marks for end-semester examination.
2. Courses of 2 credits will be evaluated for 50 marks with 12.5 marks for Internal assessment and 37.5 marks for end semester examination.
3. Practical courses will be for 50 marks only.
4. Pass marks will be 40%. Students will be required to obtain 40% marks in internal assessment and end semester examinations separately to pass the subject. (25/75-10/30; 12.5/37.5-5/15)
5. The outline for continuous internal assessment activities shall be proposed by the teacher(s) concerned before the commencement of the semester. Some suggested parameters of the continuous assessment are class test, seminar, quiz, home assignment, project and many other methods. However there shall be series of tests at regular intervals for each course (paper) incorporating various parameters as mentioned above. In the continuous internal assessment under the suggested parameters, there will be three class tests and the average of the best two tests performances will be taken as the final score (theory paper)

HOSTEL

College has hostel facilities for boys and girls separately. These are supervised by Reverend Fathers and Sisters. The rooms are of twin sharing. The hostels are facilitated for excelling in studies and co-curricular activities. It takes in students who are focused and goal-oriented. Students who take admission in the hostels are expected to be 'self-organized and hard-working' making the best use of time and facilities made

available following the scheduled timing for prayer, study, work, food, games, etc. Hostel Admission Fee is to be paid at the beginning of each semester while monthly fee is paid at the beginning of each month.

COMPUTER CENTRE

Xavier Institute of Information Technology is registered and approved by the Govt. of Nagaland vide Order No. DTE/TECH-A/5/2006-07/2121. It is equipped with computers and necessary facilities for aiming at facilitating basic and diploma courses for students.

IGNOU STUDY CENTRE

IGNOU (Indira Gandhi National Open University) study centre is opened in the college facilitating various courses. Students can register for any of the available courses (B. A, B. Com, B.P.P., M.A. (English, History, Political Science, Sociology). St. Xavier College is a Study Centre and Examination centre.

COLLEGE ALUMNI ASSOCIATION

The college formed its Alumni Association in February 2019, aiming at progressive follow up of the students after they move out of the institute. This provides an educative and participative link between the institute and the society.

Office Bearers:

1. Mr Pouthoulung, President
2. Mr lungkuba, Vice President
3. Ms Izaicigwangle, Secretary
4. Ms Gracy Newmai, Treasurer
5. Mr Kaizinlung, Information Secretary
6. Mr Idunglu and Mr Namzuigumbe, Coordinators



CANTEEN

The college supplements the upkeep of the students with the Canteen facilities. It is a provision to ensure proper and affordable food as a supportive facility for the students while in the campus. The price and quality are ensured by the management strictly.

GUIDANCE AND COUNSELLING

There are various measures ensured by the college to assist the students in their academics, career knowledge and self-esteem. These include timely courses and programs with this specific aim.

ANIMAL WELFARE CLUB

The club is dedicated to promoting the humane treatment of animals. Through educational programs, volunteer work, and advocacy, the club aims to raise awareness about animal rights, support local shelters, and encourage responsible pet ownership among students and the community.

CAMPUS MINISTRY

Spiritual formation of the students amply facilitates holistic growth of the students. Ensuring various opportunities and pathways to growth in this sphere the students are introduced and led by Campus Ministry group along with the academic formation.

CONSUMER AWARENESS CLUB

The club is formed "to empower consumers with knowledge and resources to make informed decisions and advocate for their rights in the marketplace. The mission is to educate, engage, and empower consumers through workshops,

campaigns, and advocacy efforts, promoting transparency, fairness, and accountability in the marketplace. The club is headed by faculty coordinator and guided by the District level organization. The student-members get various opportunities to be formed and informed on the various related matters.

ECO CLUB

Eco Club in the College empowers students to participate and take up meaningful environmental activities and projects. It is a forum through which students can reach out to influence, engage their parents and neighbourhood communities to promote sound environmental behavior.

ELECTORAL CLUB

The Electoral Club is focused on training our eligible students into responsible voters, emphasizing the importance of electoral participation and providing a dynamic platform to promote better understanding of democratic principles.

ENGLISH LANGUAGE CLUB

The club aims to infuse curiosity into learners about the wide history, connectivity and essence of language, and boost confidence while using the English language even in their mundane life.

FARMERS' CLUB

Farmers' Club is a forum for grass root level formation of the students in agricultural and farm-related entrepreneurship. The college organizes awareness and training programs with theoretical inputs and practical follow-up with the support of ICAR Jharnapani and College of Veterinary Sciences and Animal Husbandry, Jalukie. The students are encouraged for a hands-on training in the college campus.



FLORICULTURE CLUB

The Floriculture Club is a vibrant community dedicated to the appreciation and cultivation of ornamental plants and flowers. It provides students with the opportunity to explore the world of horticulture, learn about plant care and develop gardening skills. Members participate in a variety of activities, including garden tours, hands-on gardening projects, which promote environmental awareness and beautify the campus. Through these initiatives, the club fosters a deeper connection with nature, enhances aesthetic appreciation and encourages a sustainable approach to campus life.

LEGAL LITERACY CLUB (LLC)

Legal Literacy Club is formed aiming at education and formation of the students on legal matters. Legal aid is an essential part of the Administration of Justice. Access to Justice for all is the motto of the Authority. The goal is to enable the students on the know-how of securing justice to the weaker sections of the society particularly to the poor, downtrodden, socially backward, women, children and handicapped, etc. These steps are taken to ensure awareness so that nobody is deprived of an opportunity to seek justice merely for want of funds or lack of knowledge.

MUSIC CLUB

The Music Club has been an initiative of the students to encourage talent in music and instrumental as well as vocal. This is a student-run club which was formed in 2018. Members participate in training sessions and performance levels. All interested and talented students are encouraged to join as members.

NATIONAL CADET CORPS (NCC)

A unit of National Cadet Corps (Boys & Girls) is actively functioning in the college. This aims at better discipline, character and personality development.

NATIONAL SERVICE SCHEME (NSS)

The National Service Scheme is an Indian government-sponsored public service program conducted by the Ministry of Youth Affairs and Sports of the Government of India. Popularly known as NSS. The main aim of this program is to inculcate social welfare of the students and to provide service to society without bias. NSS volunteers work to ensure that everyone who is needy gets help to enhance their standard of living and lead a life of dignity.

PEACE CLUB

Peace Club is formed of a Faculty in-charge, the student Coordinator, the secretary and student members. The main function of the Peace Club is to share, learn, heal, promote reconciliation, and uphold the values of truth and justice. Members are informed and trained in peace building skills and regularly discuss problems to find solutions. The club fosters harmony and conflict resolution through workshops, seminars, and collaborative projects with an aim for a consistent and positive impact on the college community.

RED RIBBON CLUB (RRC)

Red Ribbon Club is envisaged to instill among all the students values of service, develop healthy life styles, and increase availability of safe and adequate quantities of blood to all the needy. It also aims at harnessing the potential of the youth by equipping them with correct information on mental health, substance abuse, nutrition and reproductive health: and building their capacities as peer educators in spreading message on positive health behavior in an enabling environment.

WASTE MANAGEMENT COMMITTEE

The committee consists of College Administrator, a Faculty Coordinator and student-members. The committee aims

to develop eco-friendly waste management system in the College. Systematic Collection, segregation and disposal of wastes are crucial aspects taken care by the Committee. Moreover, it connects the neighborhood through healthy waste management initiatives.

WOMEN CELL

Women Empowerment and Gender Equality are crucial for the upliftment and progress of our nation. To make St. Xavier College a strong center for gender sensitization, the Women Cell (WC) was established on 16th June 2016. The Cell includes both faculty and students of the College as its members and aims to empower women to recognize their true potential while creating a gender-sensitized community both on campus and in society.

XAVIERITE YOUTH CARE (NYKS)

Nehru Yuva Kendra Sangathan (NYKS) is an autonomous organization under Ministry of Youth Affairs and Sports, one of the largest and unique grassroot level youth organization in India, which integrates power of the youth based on the principle of voluntarism, self-help and community participation. Its objectives are to provide rural youth avenues towards nation building and opportunities to develop their personality and skills.

XAVIERITE CULTURAL CLUB

It was formed on 18th September, 2018 with a vision to preserve and promote the rich cultural heritage of our society. Further, it aims to remind the learners to practice and relive the cultures which have long been stored only for festivities culminating in the ignorance and isolation of our rich cultures.

JULY 2024

Date	Day	Event/Activity
1	Mon	Academic Session Commences
2	Tue	Orientation Programme / Online FDP
3	Wed	Orientation Programme / Online FDP
4	Thu	Orientation Programme / FDP
5	Fri	Orientation Programme / FDP, College Freshers' Meet –Edn Dept
6	Sat	Counseling cum Orientation Programme – Edn. Dept Plantation in the Botanical Garden-Eng, Hist. Pol. Sci. & Socio. Peace Channel Orientation – Peace Channel
7	Sun	
8	Mon	Orientation – NSS I & II Counseling cum Orientation Programme – Edn. Dept
9	Tue	Election of Class Rep. – Electoral Club
10	Wed	Dept Meeting/Election of Dept Leaders - Electoral Club
11	Thu	World Population Day – Women Cell
12	Fri	Cultural Touch Day, Election of College Coordinators (EC) NCC Recruitment/ Interview, Malala Yousafzai Day
13	Sat	
14	Sun	
15	Mon	World Youth Skills Day Workshop on Oyster Mushroom Cultivation - NYKS
16	Tue	
17	Wed	IQAC Meeting
18	Thu	
19	Fri	Graduation Day – English Dept, Xavierite Alumni Meet
20	Sat	Club Activity Day, Plantation Drive /Plant Gift by students – Eco & Floriculture Clubs, Time Capsule of the English Language – Eng. L Club, Seed Bank Cleaning & Ginger Garden – Farmers & Consumers Clubs, Traditional Song/ Dance Class – CC, Induction Programme – NSS I & II, Induction Meet – Campus Ministry, Cleanliness Drive – NCC, Reading Book Activity – CPC, Peace Channel Seminar – PC, Cleanliness Drive in the Campus - NYKS, Induction Program – WC, Cleanliness Drive –Waste Management Committee (WMC)
21	Sun	
22	Mon	
23	Tue	
24	Wed	Club Meetings
25	Thu	
26	Fri	
27	Sat	Cleanliness Drive - NSS
28	Sun	
29	Mon	
30	Tue	World Day against Trafficking in Persons - LLC
31	Wed	Seminar on Indian Numismatics – History Dept



AUGUST 2024

Date	Day	Event
1	Thu	
2	Fri	
3	Sat	Department Activity Day Seminar on Healthy Lifestyle – Edn Dept., Poetry Composition & Poem Recitation – Eng Dept., Extension Activity in the Adopted Village – History Dept, Quiz Competition – Pol Science, Literary Competitions - Sociology
4	Sun	Vianney Day - CM
5	Mon	
6	Tue	Hiroshima Day - Cultural Touch Day
7	Wed	Staff Meeting
8	Thu	
9	Fri	Webinar on Gandhian Thought – Non-Violence (History dept)
10	Sat	
11	Sun	
12	Mon	International Youth Day NYKS CLEANLINESS DRIVE, NSS Special Camp – NSS II
13	Tue	NSS Special Camp – NSS II
14	Wed	Dept Meeting, NSS Special Camp – NSS II Plastic Bag Free Day – NSS II
15	Thu	Independence Day – NCC, Plastic free zone Signboard – NSS I Painting Competition – NCC, Essay on Indian Political Movement - Pol. Sci, NSS Special Camp – NSS II
16	Fri	NSS Special Camp – NSS II
17	Sat	Club Activity Day Seminar on Conservation of Amur Falcons in Jalukie – Eco & Floriculture, Skill Training - Electoral Club/RRC/NSS/ WMC, Seminar on 'Garden of Time 2024' – Farmers Club & Consumers Club, Extempore Speech – LLC, Sketching & Painting Contest – CC, Physical Training – NCC, Workshop on Learning to Create Resume – CPC, Nuances of Speech and Communication - ELC, NYKS – Seminar on Youth Life, Singing Competition - WC
18	Sun	
19	Mon	1 st Internal Test
20	Tue	1 st Internal Test
21	Wed	1 st Internal Test
22	Thu	1 st Internal Test
23	Fri	1 st Internal Test
24	Sat	1 st Internal Test
25	Sun	
26	Mon	Woman's Equality Day: Promotion of Gender Equity -Women Cell
27	Tue	
28	Wed	Club Meeting
29	Thu	
30	Fri	
31	Sat	Department Activity Day Extempore Speech/Spelling Bee/Folk Tale Narration – Edn Dept, News Reading Competition – Eng Dept & LLC, Those Depts or Clubs which have not given activity on this day will be notified by VP for various activities of the college.

SEPTEMBER 2024

Date	Day	Event/Activity
1	Sun	
2	Mon	
3	Tue	
4	Wed	Staff Meeting
5	Thu	Teacher's Day – Pol Sci & Student-Coordinators
6	Fri	
7	Sat	Dept Atcitty Day • Cleanliness Drive – Edn Dept., • Literature Fest – Eng • Cultural Competitions – History • Extempore Speech – Political Science • Awareness program on Environmental Issue (Sociology)
8	Sun	Feast of Nativity cum Competition - CM
9	Mon	
10	Tue	Traditional Touch Day World Suicide Prevention Day – Sociology
11	Wed	Dept. Meeting
12	Thu	
13	Fri	
14	Sat	Webinar on Library Concerns – Librarian
15	Sun	
16	Mon	World Ozone Day- Eco Club
17	Tue	
18	Wed	IQAC Meeting
19	Thu	
20	Fri	
21	Sat	Club Activity Day Clubs • Skill Training - Eco /Floriculture /EC/RRC/ WMC, • Campus Cleanliness Drive – LLC, • Folktale Narration – CC, • Outreach program (cleanliness drive at community Health Centre Jalukie town) – NSS I, • Outreach program - NSS II, • Drill Competition – NCC, • Seminar on Health-Related Issues (WC), • Consumer Awareness Seminar – Consumers Club/Farmers Club, • Mock Interview – CPC, • International Day of Peace – Peace Fest (PC), • NYKS – Quiz Competition, • Idiomatic and Phrasal Introductory Day - ELC, • Cultural Attire Photography Contest – Media Team
22	Sun	
23	Mon	
24	Tue	NSS Foundation Day: Games and Tiffin sharing- NSS I & II
25	Wed	Club Meeting
26	Thu	
27	Fri	Inter-Department Tourney (Sports Club) Common Drill Practice - NCC
28	Sat	Inter-Department Tourney (Sports Club)
29	Sun	
30	Mon	



OCTOBER 2024

Date	Day	Event/Activity
1	Tue	
2	Wed	Staff Meeting/Gandhi Jayanti / International Day of Non-Violence, Campus Cleanliness Drive - NSS I & II
3	Thu	World Habitat Day/World Nature Day – Eco Club
4	Fri	Literary Extracts of Hymns – Eng Dept World Animal Day – Animal Welfare Club (AWC)
5	Sat	Activity Day for all the Departments • Faculty Exchange Programme – Edn Dept • Literary Extracts of Hymns - Eng • Literary Competitions- History • Webinar on Public Administration, Innovation and Entrepreneurship in collaboration with MIC – Pol. Sci • Extension Activity in Adopted Village, Mhainamtsi – Sociology
6	Sun	
7	Mon	Webinar: Guidance to Higher Studies - Sociology Dept
8	Tue	
9	Wed	Dept Meeting
10	Thu	
11	Fri	Individual Drill Test - NCC
12	Sat	World Sight Day Traditional Touch Day
13	Sun	
14	Mon	2 nd Internal Test
15	Tue	2 nd Internal Test/World Students Day (NYKS)
16	Wed	IQAC 2 nd Internal Test
17	Thu	2 nd Internal Test
18	Fri	2 nd Internal Test
19	Sat	2 nd Internal Test, Club Activity Day • Love in a Box - Eco & Floriculture Clubs, • Skill Development - EC/ WMC/PC, • Poster Making Competition - RRC • Farmers Day - Farmers Club / Consumers Club, • Seminar on Legal issues pertaining to Women's Rights to Property - LLC • Traditional Song/Dance Class - CC • NYKS - Workshop on Crafts • Flash Mob (Traffic Rules) - NSS I & II • Obstacle Training - NCC • Visit to Hospital - Women Cell • Interview Entrepreneurs – CPC • Phonetics Day 1 - ELC
20	Sun	
21	Mon	
22	Tue	
23	Wed	Dept Meeting
24	Thu	
25	Fri	
26	Sat	Falcon Fest – Cultural Club
27	Sun	Rosary Procession in the Campus - CM
28	Mon	
29	Tue	International Internet Day – Media Club
30	Wed	
31	Thu	National Integration Day – NCC/NSS/NYKS/RRC

NOVEMBER 2024

Date	Day	Event/Activity
1	Fri	
2	Sat	All Souls Day - CM • Community Service at Adopted Village – Edn Dept • Study Tour: History, Pol. Sci, Sociology
3	Sun	
4	Mon	Model Exam
5	Tue	Model Exam
6	Wed	Staff Meeting/Model Exam
7	Thu	Model Exam
8	Fri	Model Exam
9	Sat	Department Gathering
10	Sun	
11	Mon	
12	Tue	
13	Wed	
14	Thu	Study Leave World Diabetic Day (Traditional Touch Day)
15	Fri	Study Leave
16	Sat	Study Leave
17	Sun	
18	Mon	NU Semester Examination Begins (Tentative)
19	Tue	
20	Wed	IQAC Meeting
21	Thu	
22	Fri	
23	Sat	
24	Sun	NCC Day
25	Mon	
26	Tue	
27	Wed	
28	Thu	
29	Fri	
30	Sat	



DECEMBER 2024

Date	Day	Event/Activity
1	Sun	Nagaland Statehood Day cum World AIDS Day – RRC & NCC
2	Mon	Review of AQAR 2023-24 National Pollution Control Day or National Pollution Prevention Day – Eco Club
3	Tue	College Patron's Day - CM
4	Wed	Staff Meeting
5	Thu	International Volunteers' Day, Social Work- NSS
6	Fri	
7	Sat	NCC Gathering
8	Sun	Silver Jubilee of Rev. Sr. Rency Sebastian MSMHC
9	Mon	
10	Tue	Field Trip – Sociology
11	Wed	
12	Thu	
13	Fri	World Computer Literacy Day
14	Sat	Winter Holidays
15	Sun	
16	Mon	
17	Tue	
18	Wed	
19	Thu	
20	Fri	
21	Sat	
22	Sun	
23	Mon	
24	Tue	
25	Wed	CHRISTMAS
26	Thu	
27	Fri	
28	Sat	
29	Sun	
30	Mon	
31	Tue	

JANUARY 2025

Date	Day	Event/Activity
1	Wed	NEW YEAR DAY
2	Thu	
3	Fri	
4	Sat	
5	Sun	
6	Mon	
7	Tue	
8	Wed	
9	Thu	
10	Fri	
11	Sat	
12	Sun	
13	Mon	Even Semester Commences Orientation – Edn Dept/English/Sociology
14	Tue	
15	Wed	Staff Meeting/Dept Meeting
16	Thu	
17	Fri	
18	Sat	Club Activity Day • Workshop on Waste Management – Eco, Floriculture & WMC • Skill Training - EC/ LLC/ PC • Extension Activity – RRC • Cleaning Farmer's Garden – Farmers Club/Consumers Club • Traditional Dance/Song Class – CC • National Youth Week (Run for Health & Unity) - NSS I & II • NYKS – Extension Activity • NCC - Park & Room • Movie on Career – CPC • WC – Skill Training • Phonetics Day 2 - Consonants (ELC)
19	Sun	Visit to Village - CM
20	Mon	
21	Tue	
22	Wed	IQAC Meeting
23	Thu	
24	Fri	Traditional Touch Day, National Girl Child Day – WC
25	Sat	4 th Saturday, National Voters Day - EC
26	Sun	Republic Day of India - NCC
27	Mon	FDP
28	Tue	FDP
29	Wed	FDP/Club Meeting
30	Thu	FDP /Faculty Exchange – History
31	Fri	FDP



FEBRUARY 2025

Date	Day	Event/Activity
1	Sat	Department Activity Day • Inter-Dept Dance Competition – Edn Dept • Literary Games - English • Career Guidance cum Cleanliness Drive – History • Debate – Political Science • Plantation and Cleanliness Drive – Sociology
2	Sun	
3	Mon	
4	Tue	
5	Wed	Staff Meeting
6	Thu	
7	Fri	
8	Sat	
9	Sun	Xavierite Kids Day - CM
10	Mon	
11	Tue	
12	Wed	Dept Meeting
13	Thu	Traditional Touch Day - World Radio Day
14	Fri	
15	Sat	Club Activity Day • Nature Photography Contest – Eco & Floriculture Clubs, • Skill Training – EC/ PC/ WMC, • Awareness Programme on Blood Donation – RRC, • Quiz on Legal Systems in India – LLC & Essay Competition on Intellectual Property Rights – LLC, • Extension Activity: Cultural Interaction Programme at a village/Town/School – CC, • Blood donation camp – NSS I & II, • Workshop on Youth Leadership - NYKS, • Weapon Craft Day – NCC, • Plantation Drive – CC/FC, • Mock Test on Competitive Exams – CPC, • WC – Extension Activity, • Phonetics 3 : Consonants and Vowels (ELC)
16	Sun	
17	Mon	
18	Tue	
19	Wed	IQAC Meeting
20	Thu	
21	Fri	
22	Sat	
23	Sun	
24	Mon	1 st Internal Test
25	Tue	1 st Internal Test
26	Wed	1 st Internal Test/ Club Meeting
27	Thu	1 st Internal Test
28	Fri	1 st Internal Test, Joint Seminar/Webinar – Sociology

MARCH 2025

Date	Day	Event/Activity
1	Sat	Departments Activity Day • National Seminar - Edn Dept, • Literary Ballroom - Eng • History - Extension Activity at Adopted Village • Plantation at Botanical Garden - Pol. Sci • Extension Activity at Mhainamtsi, Adopted Village - Sociology
2	Sun	
3	Mon	
4	Tue	
5	Wed	Staff Meeting
6	Thu	
7	Fri	International Women's Day–WC–Essay Competition on Gender Equity
8	Sat	International Women's Day
9	Sun	
10	Mon	
11	Tue	
12	Wed	Dept Meeting
13	Thu	Traditional Touch Day World Oral Health Day & International Day of Happiness
14	Fri	Holi
15	Sat	Club Activity Day • Plant Gift – Eco Club & Floriculture Clubs • Skill Training – EC/PC/ WMC • Extempore Speech – RRC • Workshop on Competitive Examinations – LLC • Folk/Western Song/Dance & Instrumentals Competition – Cultural Club • Mock drill on Fire prevention & Safety– NSS I & II • Workshop on Fire Safety – NYKS • Online Bible Quiz – CM • Physical Fitness Competition – NCC • World Consumers Rights Day – Consumers Club/ FC • Training on Competitive Exams – CPC • Extension Activity – Peace Channel • WC – Handicrafts Exhibition • Strategic Vocabulary Day - ELC • Video Making Competition – Media Team
16	Sun	
17	Mon	
18	Tue	
19	Wed	IQAC Meeting
20	Thu	
21	Fri	World Forestry Day – Eco Club
22	Sat	
23	Sun	
24	Mon	
25	Tue	Ranking DST- NCC
26	Wed	• Club Meeting • Joint Workshop (Blended Mode) – History • RankingDST NCC
27	Thu	
28	Fri	
29	Sat	Dept Activity Day • Poem Recitation/Duet/Folk/Declamation – Edn • Literary Competitions
30	Sun	
31	Mon	Idul Fitr



APRIL 2025

Date	Day	Event/Activity
1	Tue	Staff Meeting
2	Wed	Awareness Programme on Hygiene & Health – NSS II
3	Thu	
4	Fri	
5	Sat	Dept Activity Day • Career Guidance – Edn Dept • Extension Activity to Adopted Village – Eng • History – Career Guidance • Collection of Data to Adopted Village/Cleanliness Drive – Pol. Sci • Plantation and Cleanliness Drive – Sociology
6	Sun	
7	Mon	2 nd Internal Test/World Health Day - NYKS
8	Tue	2 nd Internal Test
9	Wed	2 nd Internal Test
10	Thu	2 nd Internal Test
11	Fri	2 nd Internal Test National Safe Motherhood Day (Traditional Touch Day)
12	Sat	Adventure Walk - NCC
13	Sun	
14	Mon	
15	Tue	World Art Day – Selfie Competition (WC)
16	Wed	IQAC Meeting
17	Thu	Holy Thursday
18	Fri	GOOD FRIDAY
19	Sat	Holy Saturday
20	Sun	Easter Sunday
21	Mon	
22	Tue	WORLD EARTH DAY • Painting Competition – Sociology • Extension Activity to School - NCC
23	Wed	Easter Blessings - CM
24	Thu	Annual Sports - Sports Committee (SC)
25	Fri	Annual Sports - SC
26	Sat	Annual Sports - SC
27	Sun	
28	Mon	
29	Tue	National Seminar - Eng
30	Wed	National Seminar - Eng

MAY 2025

Date	Day	Event/Activity
1	Thu	Model Exam International Workers' Day – Consumers Club
2	Fri	Model Exam
3	Sat	Model Exam
4	Sun	
5	Mon	Model Exam
6	Tue	Model Exam
7	Wed	Staff Meeting/Model Exam
8	Thu	
9	Fri	Submission of Dept & Club Reports to IQAC
10	Sat	
11	Sun	Mothers' Day – CM/Charity
12	Mon	Fr. Principal's Birthday - CM
13	Tue	
14	Wed	
15	Thu	
16	Fri	
17	Sat	
18	Sun	
19	Mon	End-Semester Exams
20	Tue	
21	Wed	IQAC Meeting
22	Thu	
23	Fri	
24	Sat	
25	Sun	
26	Mon	
27	Tue	
28	Wed	
29	Thu	
30	Fri	
31	Sat	Submission of AQAR Documents to IQAC



NOTES FROM OFFICE

Lined area for notes from the office.

NOTES FROM TEACHER

Lined area for notes from the teacher.



NOTE

Lined writing area for notes.

NOTES FROM TEACHER

Lined writing area for notes from teacher.



NOTE

TIME TABLE

ATTENDANCE - 8.20 am

Day	I 08:40 - 09:40	II 09:40 - 10:40	III 10:40 - 11:40	IV 12:10 - 01:10	V 01:10 - 02:10	VI 02:10 - 03:10 Activity
Monday						
Tuesday						
Wednesday						
Thursday						
Friday						

Break 11:40 am - 12.05 pm



TIME TABLE						
ATTENDANCE - 8.20 am						
Day	I 08:40 - 09:40	II 09:40 - 10:40	III 10:40 - 11:40	IV 12:10 - 01:10	V 01:10 - 02:10	VI 02:10 - 03:10 Activity
Monday						
Tuesday						
Wednesday						
Thursday						
Friday						

Break 11:40 am - 12.05 pm

LEAVE RECORD		
Month	Dates	Total No. & Attendance %
June		
July		
August		
September		
October		
November		
December		
January		
February		
March		
April		
May		

