

PATHWAYS



ST. XAVIER COLLEGE

JALUKIE, NAGALAND - 797 110

HANDBOOK

General / Honours	
Current Residence: Colony/Sector	
Ph. No.	
WhatsApp No.	
Email Id	
Date of Birth	
Gender	
Tribe	
Religion	
Father's Name & Phone No.	
Father's Occupation	
Mother's Name & Ph. No.	
Mother's Occupation	
No. of Siblings	
Original Village	
Staying with? (Parents/Uncle/relatives)	
If not with parents, Guardian s name & Ph. No.	
Distance from Home/Residence to College (approx.)	
Usual means of travel to college	
Hr. Sec. (From)	
Year of Admission to College	
Hobbies/special interest	
Professionally trained? (Comp., Music, etc.)	
Profession interest for future	

Name:

Roll No.:

Semester:

SPECIMEN SIGNATURE

The Parents/Guardians who are responsible for counter signing the Report Card, Handbook, Remarks etc. should give their specimen signature in the college handbook. Please fill the Proforma given below.

Name:	Specimen Signature
Relationship to the student parents (Father/Mother)	
Guardian:	
(Brother, Sister, Uncle, Aunty, Others)	

IMPORTANT PHONE NUMBERS

Principal		
Vice-Principal		
Administrator		
Class Teacher		
Office		

ST XAVIER COLLEGE

St. Xavier College, Jalukie, is established and managed by Diocese of Kohima, Catholic Church, Nagaland, to impart Higher Education inspired by the vision for humanity and led by the life and teaching of Jesus Christ. Catholic Church aims at developing the vast potential latent in the land and the people of the region. Taking into account the educational, social, economic and other important aspects of life, St. Xavier College, Jalukie, seeks to provide relevant and progressive resourceful environment for the students. It keeps high the ideals of humanism and service.

The college was inaugurated by His Excellency Shri. Shyamal Dutta, Governor of Nagaland, on 17th May 2005 and obtained Permanent Affiliation Vide order No. NU-CDC/C-45/2005-2939 dated 30th Nov. 2011. The college is a Co-educational institution and it admits students to Bachelor of Arts (BA) Degree course. The college was accredited by NAAC with GRADE A (CGPA 3.12) on 14th March, 2023.

VISION

Holistic personal formation-academically competent, intellectually alert, morally upright, religiously oriented, socially conscious, culturally distinct and nationally integrated to build a peace-loving generation of just people with dedication and commitment and with a keen sense of responsibility before God and humanity.

MISSION

To create a relevant academic community of innovation, intellectual excellence and social commitment through validated teaching-learning, research, co-curricular and extension processes.

To ensure the academic, social, and spiritual development of students from the tribes and regions into responsible citizens of the society, nation and the world, actualizing the dreams of the founders and pioneers.

CREST & MOTTO

The candle, burning and spending itself, is a symbol of selfless service. The sunrise is a sign of hope. It cheers hearts and invigorates minds of people.



The Cross represents the suffering of Jesus Christ, who overcame them through resurrection. This is to remind every student that anyone who is willing to undergo pain shall achieve success for sure.

The Three Lines in red, white and black represent the cultural heritage of Nagaland especially the Zeliangrong, the major tribe of the region.

The Open Book stands for knowledge in every field, inviting staff and students to explore and unravel the mysteries of nature and achievement of men, and thus to come closer to the Creator and to one another by emulating the example of the heavenly Patron of the College, St. Francis Xavier.

MOTTO “To Learn and Serve”

We all learn from everyone and everything good to equip ourselves to serve others. The prophet’s message for us is to rise, grow and excel with the power of the Almighty. College is a place to learn and to serve the People and God in order to be examples of God’s glory revealed in persons.

AIMS & OBJECTIVES

To achieve academic excellence

To enable students to be skillfull and efficient

To enable students to be employable

To enable value-based personality development

To enable growth of social leadership

To make Higher Education relevant, practical and useful to life

PRAYER

Our Father in heaven, Hallowed bethy name. Thy kingdom come, Thy will be done, On earth as it is in heaven. Give us this day our daily bread, And forgive us our tresspasses,

As we forgive those who trespass against us. Lead us not into temptation, But deliver us from evil, Amen.

NATIONALANTHEM

Jana-gana-mana-adhinayaka, jaya he /
Bharata-bhagya-vidhata.

Punjab-Sindh-Gujarat-Maratha /
Dravida-Utkala-Banga

Vindhya-Himachala-Yamuna-Ganga /
Uchchala-Jaladhi-taranga.

Tavashubha name jage, /
Tavashubhaasisa mage, Gahetavajayagatha, /
Jana-gana-mangala-dayakajaya he Bharata-bhagya-vidhata.

Jaya he, jaya he, jaya he, Jaya jayajaya, jaya he!

COLLEGE ANTHEM

From hills and plains to St. Xavier College To thee O Lord,
our loyalty we pledge Thou creator and giver of all things
Oh the Supreme Power, the Alpha and Omega From Thee all
proceeds and to Thee return all things

Chorus : Shine St. Xavier College Shine

We tread the path of truth and honesty

Onwards with courage and charity

As true brothers and sisters

To serve our country and state in loyalty

Our pledge of best efforts in our studies
With best use of our things, time and talents
Grow in knowledge, wisdom and character
Oh the Eternal and expressing Almighty
To thee we give our all to receive al from thee

Refrain: Hard labour to shine

Illustrious citizen and leader

To be a guiding star to all

St. Xavier College, St. Xavier students.

PLEDGE

We, the students of St. Xavier College,/Pledge our loyalty
to God Almighty who created the universe and the earth
with all types of plants and animals and every human being
/ from the beginning of the Time . Oh the Supreme Power,
we acknowledge / that everything proceeds from You and
everything shall return to you / at the end to its designated
time .

We pledge our loyalty /to our country / and acknowledge
its glorious heritage. We pledge our loyalty / to our state
Nagaland / and acknowledge the greatness of its people. We
pledge to serve our country and our state / in whatever way

it is needed. We pledge/ that we shall be the loyal citizens / of our country and state. / We pledge / that we shall be true brothers / and sisters to each other.

We pledge that we shall make the best efforts in our studies to grow in knowledge, wisdom, character and develop our God-given talents and become the illustrious citizens of our country and state.

We pledge to love our parents who make so much sacrifice to send us to this college. We pledge our respect to our teachers who take so much pain to help us in our studies.

We pledge that we shall follow the path of truth, honesty courage and charity.

We pledge that we shall become the leaders of our state and our country by doing our best in our studies, by being examples of best students to our younger brothers and sisters and by making the best use of our things, time and talents.

Oh the eternally evolving and expressing energy. Embodying itself in every being in this universe, we praise and thank you for everything you have given us.

May I be like a diamond hard yet sparkling and may I be like a lotus; tender loving and lovable blessing to all by all

May the almighty God's grace of Patience, perseverance, love, peace and joy be with us all today and all the days to come.

DRESS CODE

Mon - College Formal Uniform

Tue - College T-Shirt

Wed - College Formal Uniform

Thu - Dept. T- Shirt

Fri - Club T-Shirt/ Casuals.

Sat - Casuals

GOVERNING BOARD MEMBERS

1. Most Rev. Dr. James Thoppil,
Bishop of Nagaland Chairman
2. Rev. Fr. Neisalhou Carolus, Vicar General Vice-Chairman
3. Rev. Dr. Fr. Francis Cheerangal, Principal Secretary
4. Rev. Fr. Solomon Kevishi, Administrator Treasurer
5. Rev. Sr. Rency Sebastian, Vice Principal Member
6. Mr. Diezelhoulie, Teacher Representative Member
7. Rev. Fr. George Antony,
Parish Priest, Jalukie Member
8. Rev. Sr. Constantina, Superior,
MSMHC Convent Member
9. Rev. Dr. Fr. George Punnolil,
Finance Administrator Member
10. Mr. Kevipele Ilheilung Paul Member
11. Nagaland University, Representative Member
12. ADC, Jalukie Member

FACULTY

Principal : Rev. Dr. Francis S Cheerangal
Vice Principal : Rev. Sr. Rency Sebastian, MSMHC
Administrator : Rev. Fr. Solomon Kevishi

Education

1. Sr. Rency Sebastian MSMHC
2. Mr. Adani Siba
3. Ms. Chonchibeni T Jungi
4. Rev. Fr. Vimeddo Joseph

English

1. Sr. R.K Mary MSMHC
2. Mr. Lemtsumong Y
3. Ms. Heigunlungle H. Anastasia
4. Ms. Thejhasinou

History

1. Fr. Solomon Kevishi
2. Mr. Diezelhoulie
3. Ms. Puiranglungle
4. Rev. Fr. Johnson V.U
5. Rev. Fr. Benny Varghese

Political Science

1. Mr. Peurangchangbe
2. Ms. Kevichiiseii
- 3.

Sociology

1. Mdm. Naomi Magh
2. Ms. Viketuonuo
3. Ms. Ekonbeni Tsanglao

Environmental Science

1. Rev. Fr. Peter Solo

Counseling

1. Rev. Fr. Benny Varghese

IQAC Coordinator**Librarian****IGNOU**

1. Rev. Fr. Solomon Kevishi
2. Samlamgwangle
3. Shohriinai

INTERNAL QUALITY ASSURANCE CELL

Maintaining the momentum of quality consciousness is crucial in St. Xavier College. Internal Quality Assurance Cell (IQAC) is conceived as a mechanism to build and ensure a quality culture at the institutional level. It is an assurance system, with appropriate structure and processes and with enough flexibility to meet the diverse needs of the stakeholders. The IQAC is meant for planning, guiding and monitoring Quality Assurance (QA) and Quality Enhancement (QE) activities of the colleges.

IQAC COMPOSITION

1. Chairman - Principal
2. Vice Principal Member
3. Administrator- Member
4. HOD of all the HODs-Member
5. Coordinator IQAC
6. Office Representative

DEPARTMENTS

The students are facilitated in their academic performance and personal formation through the different Departments as per the subject of their study. These are organized under the supervision of a teaching staff and coordinated by the student-leaders. Various activities – in and out of campus- are organized. Participation in these programs are requirements of academic fulfillment.

GRIEVANCE REDRESS CELL

Grievances Redressal Cell deals with all types of grievances, complaints and malpractice including those received from Students, Faculty and other Stakeholders.

STUDENT LEADERS

- a) General Coordinator
- b) Asst. Coordinator
- c) Sports Coordinator
- d) Literary & Cultural Coordinator
- e) College Ambassadors

Department-wise Office Bearers

1. Head of the Department
2. Coordinator
3. Secretary
4. Treasurer
5. Semester Representatives
6. Members

FOUR YEAR UNDERGRADUATE PROGRAMME

Education plays an enormously significant role in the building of a nation. There are quite a large number of educational institutions, engaged in imparting education in our country. However, the existing system of teaching and learning seems to have some limitations due to lack of required skill sets that are necessary for excellence in any job. Therefore, the present situation necessitates transformation and/or redesigning of system, not only by introducing innovations but by developing a “learner-centric” approach.

In order to allow academic flexibility to the students to study the subjects/courses of their choice and for their mobility to different institutions, Nagaland University proposes to focus on courses which are interdisciplinary and multidisciplinary in nature and accordingly **CURRICULUM AND CREDIT FRAMEWORK FOR UNDERGRADUATE PROGRAMMES** are being introduced in the undergraduate programme. This will facilitate the students to opt for different inter-disciplinary, intra-disciplinary and skill-based courses depending upon their interests. The undergraduate degree will be of either 3 or 4-year duration, with multiple exit options within this period, with appropriate certifications, e.g., a UG certificate after completing 1 year in a discipline or field including vocational and professional areas, or a UG diploma after 2 years of study, or a Bachelor’s degree after a 3-year programme. The 4-year multidisciplinary Bachelor’s programme, however, shall be the preferred option since it allows the opportunity to experience the full range of holistic and multidisciplinary education in addition to a focus on the chosen majors and minors as per the choices of the student.

The proposed guidelines incorporate the principles of the newly introduced National Education Policy (NEP)–2020

which lays emphasis on imparting holistic and multidisciplinary education to learners. NEP–2020 states that such “education would be aimed at developing all capacities of human beings – intellectual, aesthetic, social, physical, emotional, and moral in an integrated manner” (NEP, 2020), and this is an important consideration of the proposed guidelines for implementation of **CURRICULUM AND CREDIT FRAMEWORK FOR UNDERGRADUATE PROGRAMMES** under Nagaland University. Any related matter not covered under this guideline are automatically governed by UGC guidelines on **CURRICULUM AND CREDIT FRAMEWORK FOR UNDERGRADUATE PROGRAMMES**

COURSE STRUCTURE FOR CURRICULUM AND CREDIT FRAMEWORK FOR UNDERGRADUATE PROGRAMMES

SEMESTER WISE COURSE AND CREDIT DISTRIBUTION OF UNDERGRADUATE PROGRAMME

Semester	Course Categories	Credit
I	2 Major Courses (4+4)	8
	1 Minor Course	4
	1 Multidisciplinary Course	3
	1 Ability Enhancement Course	2
	1 Skill Enhancement Course	3
Total		20
II	2 Major Courses (4+4)	8
	1 Minor Course	4
	1 Multidisciplinary Course	3
	1 Ability Enhancement Course	2
	1 Value-added Course	3
Total		20

Students exiting the programme after securing 40 credits will be awarded UG Certificate in the relevant Discipline /Subject provided they secure 4 credits in work based vocational courses offered during summer term or internship / Apprenticeship

III	2 Major Courses (4+4)	8
	1 Minor Course	4
	1 Multidisciplinary Course	3
	1 Ability Enhancement Course	2
	1 Skill Enhancement Course	3

Total 20

IV	2 Major Courses (4+4)	8
	1 Minor Course	4
	1 Ability Enhancement Course	2
	1 Skill Enhancement Course	3
	1 Value-added Course	3

Total 20

Students exiting the programme after securing 80 credits will be awarded UG Diploma in the relevant Discipline / Subject provided they secure additional 4 credit in skill based vocational courses offered during first year or second year summer term

V	3 Major Courses (4+4+4)	12
	1 Minor Course (4)	4
	1 Internship	2
	1 Value added Course	2

Total 20

VI	4 Major Courses (4+4+4+4)	16
	1 Minor Course (4)	4

Total 20

Students who want to undertake 3-year UG programme will be awarded UG Degree in the relevant Discipline /Subject upon securing 120 credits

VII	3 Major Courses (4+4+4)	12
	1 Research Methodology (4)	4
	1 Minor Course (4)	4
Total		20
VIII	1 Major (4)	4
	1 Minor (4)	4
	Research Project	12
Honours students not undertaking research project will do 3 theory courses for 12 credits in lieu of a research project / Dissertation.		
Total		20

ADMISSION

1. Students who passed 10+2 Examination or any other equivalent examination from any recognized University/ Board shall be eligible to seek admission to the First Semester.
5. Admission forms and Prospectus can be obtained from the College office.
6. The admission forms will be accepted back to the office within a fixed date depending on the declaration of the 10+2 NBSE Results.
7. All who aspire for admission shall obtain the application form and submit it to the office on time.
8. List of selected students will be available as per the decision of the college.
9. Selected students should take the admission within the stipulated time mentioned for it.

10. The students should comply fully with the procedure of the admission with proper documents, fees and other requirements for admission.
11. Documents to be submitted with the Application form for Admission
 - a. Cl. 10 Admit Card and Mark sheet - 3 photocopies
 - b. Higher Secondary Registration Card - Original
 - c. Cl. 12 Admit Card and Mark sheet - 3 photocopies
 - d. Recent Passport Size Photo - 3 copies
 - e. Migration Certificate (those who come from outside Nagaland)

Original certificates should be brought to the office at the time of admission for verification.

RE-ADMISSION

Readmission of students to B.A Part II, Part III and Part IV should be completed within the date announced by the college at the beginning of the semester. The annual admission-fee should be paid at the time of re-admission.

ABILITY ENHANCEMENT COURSES

English Communication/MIL Communication

SKILL ENHANCEMENT COURSES (SEC)

University made a common pool of courses from the list of Skill Enhancement Courses proposed by the respective BUGS (the list is suggestive in nature). Colleges can select their own courses from this list which will be possible to be taught in their respective colleges depending on the existing departments/manpower.

VALUE BASED COURSES

- ◆ **Work Ethics** ◆ **Soft Skill** ◆ **NCC** ◆ **NSS**

BA HONOURS

Placement: The students are introduced into various possibilities for Placement at the completion of the courses.

Dress Code: All students should keep up the Dress Code as prescribed on the appointed days. It includes shirt, pants, neck-tie, black shoes, black socks & belt. The students shall wear 'shoes' on all class days in the college. Proper hairdo is to be maintained by all.

Fees: The students are to pay the Annual Admission fee at the time of Admission. The monthly fees are to be paid within the month. Delay in payment will cause fine, penalty or disciplinary measures. No student will be allowed to write the exams (internal & semester end) without the submission of fees and payments.

Internal Tests: Assignments and Projects: These are part of the academic syllabus and are compulsory in nature. The students need to take attention in fulfilling each of these as directed by the college and as required. Absence from or failure in these requirements disqualifies the students to appear the semester-end exams.

Casual/Sick Leaves: Every student has a Leave Card to register their leaves and to be approved by the Principal. It is to be produced with proper information and signature before entering the class on return from leave. Parents/guardians are to follow-up the card for their updates.

Unauthorized Leaves: Students are to be in the college during the entire college hours. Any leave from the college during class hours is to be warranted from the office with personal application and approval from the principal. Failing to do so will be penalized with fine or disciplinary action.

Use of Mobile Phones/digital devices: The college has strict rules on the use of mobile Phones/digital devices. The general rule is that the students are not to use the mobile phones in the college. These are allowed only with specific permission and for a specific purpose under the supervision of the teaching faculty. If a student is found using it unauthorized, disciplinary action will be taken.

Out-of Campus activity: Students are restricted from organizing any activity outside the college under the name/banner of the college without proper permission and approval. For all activities outside the campus (picnic, tour, etc) the students need to produce written permission from their parent/guardian to the office.

Substance Abuse: All intoxicating items such as tobacco, alcohol, drugs, etc., are strictly banned in the college campus. Anyone found in possession or under consumption of it will be noted seriously and can be penalized even with dismissal from the college.

CONDUCT OF EXAMINATION, EVALUATION AND DECLARATION OF RESULTS

All semester-end examinations shall be conducted by the University which will be of 3 hours duration. Evaluation of Answer Scripts (both internal Assessment and End Term Exam) of Sem I, II, III & V will be done by the College under the direction of the University while the IV & VI will be evaluated directly by the University.

The performance of a student will be evaluated on a 30:70 basis for Internal and End Term examination requiring a minimum of 45% Marks separately in the Internal Assessment and End Term examinations.

In the Internal Assessment a learner will be assessed for 30 marks in the following categories of activities such as

- a) Class Tests/Unit Tests
- b) Assignments
- c) Seminars
- d) Case studies
- e) Quizzes
- f) Open Book Tests
- g) Projects
- h) Tutorials
- i) Debates
- j) Group discussions and
- k) Art of Public Speech.

The Internal Assessment must be done on a minimum of three activities.

A student is deemed qualified to appear in the End Semester Examination only when s/he secures minimum marks in the Internal Assessment and maintains 80% attendance in the class in every subject. 5% relaxation of Attendance may be considered by the college in cases with medical reasons.

A student may be admitted into the next semester carrying a minimum of two End Term examination backlog only. They will be allowed to repeat the Backlog papers in the next relevant semester End Term examination only and wherever that examination is conducted. No more chance will be given thereafter.

Improvement Examination may be allowed to desirous students by surrendering their previous mark sheet. In case, the student fails to improve the score, previous examination score may be allowed to be kept.

GRADING SYSTEM

In the Credit and Grade Point System, the Assessment of individual Courses in the concerned examination will be on the basis of Marks only, but the Marks shall be converted into Grades wherein the overall performance of the learners can be reflected after considering the Credit Points for any given Course. However, the overall evaluation shall be designated in terms of Grade.

ASSESSMENT & EXAMINATION

1. Each course of 4 credits and above shall be evaluated for 100 marks with 25 marks for internal assessment and 75 marks for end-semester examination.
2. Courses of 2 credits will be evaluated for 50 marks with 12.5 marks for Internal assessment and 37.5 marks for end semester examination.
3. Practical courses will be for 50 marks only.
4. Pass marks will be 40%. Students will be required to obtain 40% marks in internal assessment and end semester examinations separately to pass the subject. (25/75-10/30; 12.5/37.5-5/15)
5. The outline for continuous internal assessment activities shall be proposed by the teacher(s) concerned before the commencement of the semester. Some suggested parameters of the continuous assessment are class test, seminar, quiz, home assignment, project and many other methods. However there shall be series of tests at regular intervals for each course (paper) incorporating various parameters as mentioned above. In the continuous internal assessment under the suggested parameters, there will be three class tests and the average of the best two tests performances will be taken as the final score (theory paper)

HOSTEL

College has hostel facilities for boys and girls separately. These are supervised by Reverend Fathers and Sisters. The rooms are of twin sharing. The hostels are facilitated for excelling in studies and co-curricular activities. It takes in students who are focused and goal-oriented. Students who take admission in the hostels are expected to be 'self-organized and hard-working' making the best use of time and facilities made

available following the scheduled timing for prayer, study, work, food, games, etc. Hostel Admission Fee is to be paid at the beginning of each semester while monthly fee is paid at the beginning of each month.

COMPUTER CENTRE

Xavier Institute of Information Technology is registered and approved by the Govt. of Nagaland vide Order No. DTE/TECH-A/5/2006-07/2121. It is equipped with computers and necessary facilities for aiming at facilitating basic and diploma courses for students.

CANTEEN

The college supplements the upkeep of the students with the Canteen facilities. It is a provision to ensure proper and affordable food as a supportive facility for the students while in the campus. The price and quality are ensured by the management strictly.

GUIDANCE AND COUNSELLING

There are various measures ensured by the college to assist the students in their academics, career knowledge and self-esteem. These include timely courses and programs with this specific aim.

NATIONAL CADET CORPS (NCC)

A unit of National Cadet Corps (Boys & Girls) is actively functioning in the college. This aims at better discipline, character and personality development.

NATIONAL SERVICE SCHEME (NSS)

The National Service Scheme is an Indian government-sponsored public service program conducted by the Ministry of Youth Affairs and Sports of the Government of

India. Popularly known as NSS. The main aim of this program is to inculcate social welfare of the students and to provide service to society without bias. NSS volunteers work to ensure that everyone who is needy gets help to enhance their standard of living and lead a life of dignity.

RED RIBBON CLUB (RRC)

Red Ribbon Club is envisaged to instill among all the students values of service, develop healthy life styles, and increase availability of safe and adequate quantities of blood to all the needy. It also aims at harnessing the potential of the youth by equipping them with correct information on mental health, substance abuse, nutrition and reproductive health: and building their capacities as peer educators in spreading message on positive health behavior in an enabling environment.

LEGAL LITERACY CLUB (LLC)

Legal Literacy Club is formed aiming at education and formation of the students on legal matters. Legal aid is an essential part of the Administration of Justice. Access to Justice for all is the motto of the Authority. The goal is to enable the students on the know-how of securing justice to the weaker sections of the society particularly to the poor, downtrodden, socially backward, women, children and handicapped, etc. These steps are taken to ensure awareness so that nobody is deprived of an opportunity to seek justice merely for want of funds or lack of knowledge.

ECO CLUB

Eco Club in the College empowers students to participate and take up meaningful environmental activities and projects. It is a forum through which students can reach out to influence, engage their parents and neighbourhood communities to promote sound environmental behavior.

MUSIC CLUB

The Music Club has been an initiative of the students to encourage talent in music and instrumental as well as vocal. This is a student-run club which was formed in 2018. Members participate in training sessions and performance levels. All interested and talented students are encouraged to join as members.

FARMERS' CLUB

Farmers' Club is a forum for grass root level formation of the students in agricultural and farm-related entrepreneurship. The college organizes awareness and training programs with theoretical inputs and practical follow-up with the support of ICAR Jharnapani and College of Veterinary Sciences and Animal Husbandry, Jalukie. The students are encouraged for a hands-on training in the college campus.

CAMPUS MINISTRY

Spiritual formation of the students amply facilitates holistic growth of the students. Ensuring various opportunities and pathways to growth in this sphere the students are introduced and led by Campus Ministry group along with the academic formation.

IGNOU STUDY CENTRE

IGNOU (Indira Gandhi National Open University) study centre is opened in the college facilitating various courses. Students can register for any of the available courses (B. A, B. Com, B.P.P., M.A. (English, History, Political Science, Sociology)). St. Xavier College is a Study Centre and Examination centre.

ELECTORAL CLUB

The Electoral Club is focused on training our eligible students into responsible voters, emphasizing the importance of electoral participation and providing a dynamic platform to promote better understanding of democratic principles.

COLLEGE ALUMNI ASSOCIATION

The college formed its Alumni Association in February 2019, aiming at progressive follow up of the students after they move out of the institute. This provides an educative and participative link between the institute and the society.

Election of new office Bearers:

1. Mr Pouthoulung, President
2. Mr lungkuba, Vice President
3. Ms Izaicigwangle, Secretary
4. Ms Gracy Newmai, Treasurer
5. Mr Kaizinlung, Information Secretary
6. Mr Idunglu and Mr Namzuigumbe, Coordinators

XAVIERITE YOUTH CARE (NYKS)

Nehru Yuva Kendra Sangathan (NYKS) is an autonomous organization under Ministry of Youth Affairs and Sports, one of the largest and unique grassroots level youth organization in India, which integrates power of the youth based on the principle of voluntarism, self-help and community participation. Its objectives are to provide rural youth avenues towards nation building and opportunities to develop their personality and skills.

JULY 2023

1	Sat	
2	Sun	
3	Mon	
4	Tue	Leadership Training, Bangalore - CM
5	Wed	
6	Thu	
7	Fri	
8	Sat	
9	Sun	
10	Mon	
11	Tue	Office Opens
12	Wed	Faculty Orientation
13	Thu	Faculty Orientation
14	Fri	
15	Sat	
16	Sun	
17	Mon	Class Begins
18	Tue	
19	Wed	
20	Thu	
21	Fri	Fresher's Day- Sociology, Election of Class Representatives -EC
22	Sat	Plantation Drive at Lamhainamdi Village & College Campus-Dept. of Eng, Penalty Shootout-C.A
23	Sun	
24	Mon	Seminar On Constitutional Obligation - Dept. of Pol. Sci
25	Tue	Election of Dept. Leaders - EC
26	Wed	Election of College Coordinators - EC
27	Thu	Seminar On Consumer Awareness- C.A
28	Fri	Children's Camp In Samziuram-NYKS
29	Sat	Graduation Day - Dept. of Education Alumni Association Meet
30	Sun	
31	Mon	Awareness On Health & Hygiene- Dept. of Pol.Sc

AUGUST 2023

1	Tue	Submission of AQAR Report By HODs & Clubs
2	Wed	Staff Meeting, Parents Teachers Meeting
3	Thu	Club Meetings, Issue NSS Evaluation Form
4	Fri	Vianney Day-CM
5	Sat	Plantation Cum Cleanliness Drive- Dept. of Pol.Sc Outreach to Primary School in Jalukie - Dept. of Edu. Cleanliness Drive-Floriculture
6	Sun	
7	Mon	
8	Tue	
9	Wed	Department Meeting-Semester Plans
10	Thu	
11	Fri	Yoga Day, Yoga Class - Dept. of Soc & NCC G Tree Plantation-Edu
12	Sat	
13	Sun	
14	Mon	Awareness On Cruelty Against Women- LLC
15	Tue	Independence Day- Dept. of Pol.Sc, NSS, NCC
16	Wed	IQAC Meeting
17	Thu	
18	Fri	Vocabulary Day-English Language Club
19	Sat	Workshop On Entrepreneurship- Dept. of Eng Essay Competition- Dept. of Edu
20	Sun	
21	Mon	1st Unit Test
22	Tue	1st Unit Test
23	Wed	1st Unit Test
24	Thu	1st Unit Test
25	Fri	1st Unit Test
26	Sat	1st Unit Test, NCC Theory Class-G
27	Sun	
28	Mon	
29	Tue	Guidance For Competitive Exam-NYKS
30	Wed	
31	Thu	Awareness On Health & Hygiene- Dept. of Pol.Sc

SEPTEMBER 2023

1	Fri	Painting Competition Themed 'Stop Corruption'-LLC, Obstacle Training Class-NCC B
2	Sat	Collection of Alumni Data-CPC, Genesis Of Words-ELC
3	Sun	
4	Mon	
5	Tue	Teachers' Day- Dept. of Political Science
6	Wed	Janmashtami
7	Thu	Staff Meeting
8	Fri	Feast Of Nativity-CM
9	Sat	
10	Sun	
11	Mon	Guidance For Competitive Exam- Dept. of Pol.Sc
12	Tue	Faculty Exchange Program With Peren Govt. College- Dept. of Hist.
13	Wed	Faculty Exchange Program With Peren Govt. College- Dept. of Hist., Department Meeting
14	Thu	
15	Fri	Training on Rabbit Rearing-FC, Green Audit-EC
16	Sat	Seminar On Language And Communication Skill- Dept. of Eng
17	Sun	
18	Mon	
19	Tue	
20	Wed	IQAC Meeting
21	Thu	Cleanliness Drive-RRC
22	Fri	Training on Data Analytics-NYKS
23	Sat	
24	Sun	Cleanliness Drive-C.A
25	Mon	Placard Rally On Cleanliness-NSS
26	Tue	
27	Wed	Club Meeting, Seminar On Competitive Exam-CPC
28	Thu	
29	Fri	Department Tourney-Sports Committee
30	Sat	Department Tourney-Sports Committee

OCTOBER 2023

1	Sun	
2	Mon	Gandhi Jayanti Essay & Painting Competition-RRC Painting Competition-NSS
3	Tue	Weapon Drill-NCC B
4	Wed	Staff Meeting
5	Thu	Weapon Drill-NCC B
6	Fri	Weapon Drill-NCC B, Pot Crafting-Floriculture
7	Sat	Holy Rosary Day- CM Theatrical Day- Dept. of Eng Conduct Activity For 5th Sem to find out their Plans-CPC Visit to Destitute Home-WC
8	Sun	
9	Mon	
10	Tue	Seminar On Zeliangrong Nagas- Dept. of Hist
11	Wed	Department Meeting
12	Thu	Weapon Drill-NCC G
13	Fri	Weapon Drill-NCC G
14	Sat	Cultural Extravaganza- XCC
15	Sun	
16	Mon	2nd Unit Test
17	Tue	2nd Unit Test
18	Wed	2nd Unit Test
19	Thu	2nd Unit Test
20	Fri	2nd Unit Test
21	Sat	Cleanliness Drive- Dept. of Edu, Farmers' Club Plantation Drive - Floriculture Workshop On Automobile-NYKS Handicraft Day - CPC
22	Sun	Visit To Mother Teresa Home, Dimapur - CM
23	Mon	Anti-Plastic Drive-NCC B
24	Tue	
25	Wed	IQAC Meeting, Filling Examination Form - Sem 5
26	Thu	Filling Examination Form - Sem 5
27	Fri	Filling Examination Form - Sem 5
28	Sat	
29	Sun	
30	Mon	Filling Examination Form - Sem 5
31	Tue	Filling Examination Form - Sem 3, Chaga Gadi

NOVEMBER 2023

1	Wed	Filling Examination Form- Sem 1
2	Thu	Staff Meeting
3	Fri	
4	Sat	Seminar-NCC B, Jumble Sale - CPC
5	Sun	Falcon Fest- Dept. of Eng & XCC
6	Mon	
7	Tue	Model Exam
8	Wed	Model Exam
9	Thu	Model Exam
10	Fri	Model Exam
11	Sat	Model Exam
12	Sun	1-Day Youth Retreat-CM
13	Mon	Deepavali
14	Tue	
15	Wed	
16	Thu	
17	Fri	
18	Sat	
19	Sun	
20	Mon	
21	Tue	Training On Catering-WC
22	Wed	
23	Thu	
24	Fri	Visit To Destitute Home- Dept. of Soc
25	Sat	
26	Sun	
27	Mon	
28	Tue	
29	Wed	Filling Examination Form.
30	Thu	

DECEMBER 2023

1	Fri	Statehood Day
2	Sat	
3	Sun	Patron's & Principal's Day - Dept. of Hist.
4	Mon	
5	Tue	
6	Wed	Staff Meeting
7	Thu	
8	Fri	Career Opportunities In Armed Force - NCC G
9	Sat	
10	Sun	
11	Mon	Publication of Mini Research Article - Dept. of Soc
12	Tue	
13	Wed	
14	Thu	
15	Fri	
16	Sat	Winter Vacation
17	Sun	
18	Mon	Special Camp-NSS
19	Tue	Special Camp-NSS
20	Wed	Special Camp-NSS
21	Thu	Special Camp-NSS
22	Fri	Special Camp-NSS
23	Sat	Special Camp-NSS
24	Sun	
25	Mon	Christmas
26	Tue	
27	Wed	
28	Thu	
29	Fri	
30	Sat	
31	Sun	

JANUARY 2024

1	Mon	New Year Day
2	Tue	
3	Wed	
4	Thu	
5	Fri	
6	Sat	
7	Sun	
8	Mon	Re-Opening
9	Tue	
10	Wed	Staff Meeting
11	Thu	
12	Fri	
13	Sat	
14	Sun	
15	Mon	
16	Tue	
17	Wed	Department Meeting
18	Thu	
19	Fri	
20	Sat	Phonetics Day-ELC
21	Sun	
22	Mon	
23	Tue	
24	Wed	IQAC Meeting
25	Thu	
26	Fri	Republic Day - NCC B
27	Sat	
28	Sun	
29	Mon	
30	Tue	Guidance For Competitive Exam - Dept. of Eng
31	Wed	Club Meeting Awareness On Voting Rights - LLC

FEBRUARY 2024

1	Thu	
2	Fri	Literary Competition –NCC G
3	Sat	Collection Of Alumni’s Data from Dept-CPC Plantation Drive- NCC G
4	Sun	
5	Mon	
6	Tue	Seminar On Research Methodology-Dept. of Pol.Sc.
7	Wed	Staff Meeting
8	Thu	
9	Fri	Seminar On HIV & AIDS-RRC, NCC Theory-B Parents Teachers Meet.
10	Sat	Cleanliness Drive-NSS, DIY Workshop-NYKS
11	Sun	
12	Mon	
13	Tue	
14	Wed	Department Meeting Seminar On Gender Equality- Dept. of Soc Floristry-Flori
15	Thu	
16	Fri	Career Counselling-LLC
17	Sat	Literary Games- Dept. of Eng Visit To Old Age Home- Dept. of Edu Training on Bee Keeping-FC
18	Sun	Xavierite Kids Day- CM
19	Mon	
20	Tue	
21	Wed	IQAC Meeting
22	Thu	
23	Fri	
24	Sat	Construction Of Bird House-Eco Club, Outreach Program-WC
25	Sun	
26	Mon	1st Unit Test
27	Tue	1st Unit Test
28	Wed	1st Unit Test
29	Thu	1st Unit Test

MARCH 2024

1	Fri	1st Unit Test, Career Guidance - NCC G
2	Sat	Career Orientation for 6th Sem - CPC Soft Skill Training - NYKS
3	Sun	
4	Mon	
5	Tue	
6	Wed	Staff Meeting Cleanliness Drive- Dept. of Soc
7	Thu	Plantation (Veg/Flowers) at Old Age Homes
8	Fri	International Women's Day Awareness On Rights Of Children's Education-LLC Essay Competition-NSS
9	Sat	Alumni Association Meet.
10	Sun	
11	Mon	
12	Tue	
13	Wed	Department Meeting
14	Thu	Extension Activity-NCC B & G
15	Fri	Rural Camp- Dept. of Pol.Sc, Plantation Drive-Flori
16	Sat	Seminar On Career Guidance- Dept. of Eng Plantation Drive-XCC Extempore Speech- Dept. of Edu
17	Sun	
18	Mon	
19	Tue	Plantation Drive-Eco Club
20	Wed	IQAC Meeting
21	Thu	Games & Sports
22	Fri	Games & Sports
23	Sat	Games & Sports
24	Sun	
25	Mon	Skill Training- Soc & WC
26	Tue	
27	Wed	Club Meeting
28	Thu	Maundy Thursday
29	Fri	Good Friday
30	Sat	Holy Saturday
31	Sun	Easter Sunday

APRIL 2024

1	Mon	Easter Monday Easter Tourney-CM
2	Tue	Cleanliness Drive Cum Awareness On Cleaner India-LLC
3	Wed	Staff Meeting
4	Thu	Career Counseling- Dept. of Pol.Sc
5	Fri	Workshop On Indian Numismatic- Dept. of Hist.
6	Sat	Sale of Recycled Product-CPC, Reading Day-ELC
7	Sun	
8	Mon	2nd Unit Test
9	Tue	2nd Unit Test
10	Wed	2nd Unit Test
11	Thu	2nd Unit Test
12	Fri	2nd Unit Test
13	Sat	Blood Donation Day-RRC
14	Sun	
15	Mon	Filling Examination Form - Sem 2
16	Tue	Filling Examination Form - Sem 4
17	Wed	Filling Examination Form - Sem 6 Department Meeting
18	Thu	
19	Fri	Career Guidance-CPC
20	Sat	Children's Camp, Lamhainamdi Village- Dept. of Eng. Cleanliness Drive- Dept. of Edu.
21	Sun	
22	Mon	Crochet Making-WC
23	Tue	Cleanliness Drive-CA
24	Wed	IQAC Meeting
25	Thu	
26	Fri	
27	Sat	Plantation Drive-NYKS
28	Sun	
29	Mon	Career Counseling-NYKS
30	Tue	Seminar-NSS

MAY 2024

1	Wed	Staff Meeting Plantation Drive-NYKS
2	Thu	Ranking Day-NCC B
3	Fri	Ranking Day-NCC G
4	Sat	Awareness On Protection Of Environment- Dept. of Pol.Sc Cosfest- Dept. of Hist.
5	Sun	
6	Mon	
7	Tue	
8	Wed	Submission of Department and Club Reports
9	Thu	Model Exam
10	Fri	Model Exam
11	Sat	Model Exam
12	Sun	
13	Mon	Model Exam
14	Tue	Model Exam
15	Wed	
16	Thu	
17	Fri	
18	Sat	
19	Sun	
20	Mon	
21	Tue	
22	Wed	
23	Thu	
24	Fri	
25	Sat	
26	Sun	
27	Mon	
28	Tue	
29	Wed	
30	Thu	
31	Fri	

ATTENDANCE RECORD

Month	Attendance	Class Teacher Sign	Remarks

INTERNAL MARK

Subject	I Internal	II Internal	Signature of Subject Teachers

ACTIVITY RECORD

Date	Activity	Sign of Supervisor	Remarks

NOTES FROM OFFICE

NOTE

TIME TABLE

ATTENDANCE - 8.20 am

Day	I 08:40 - 09:40	II 09:40 - 10:40	III 10:40 - 11:40	IV 12:10 - 01:10	V 01:10 - 02:10	VI 02:10 - 03:10 Activity
Monday						
Tuesday						
Wednesday						
Thursday						
Friday						

Break 11:40 am - 12.05 pm

TIME TABLE

ATTENDANCE - 8.20 am

Day	I 08:40 - 09:40	II 09:40 - 10:40	III 10:40 - 11:40	Break 11:40 am - 12.05 pm		IV 12:10 - 01:10	V 01:10 - 02:10	VI 02:10 - 03:10 Activity
Monday								
Tuesday								
Wednesday								
Thursday								
Friday								

LEAVE RECORD

Month	Dates	Total No. & Attendance %
June		
July		
August		
September		
October		
November		
December		
January		
February		
March		
April		
May		

FEE RECORD

Month	Date of Payment	Receipt No.	Remarks
June			
July			
August			
September			
October			
November			
December			
January			
February			
March			
April			
May			